

Weare School Board Meeting
APPROVED Minutes
June 20, 2017 – 6:00 P.M.
Weare Middle School Library

Present: Board Chair Marjorie Burke, Board Vice Chair Donny Guillemette, Board Member Lisa Johnson, Board Member Susan Morin, Board Member Jeff Anderson, Superintendent Dr. Lorraine Tacconi-Moore, Assistant Superintendent Dr. Jacqueline Coe, Business Administrator Kathleen Sargent, WMS Principal Mark Willis, CWUES Principal Shawne Hilliard, CWES Principal Jess Potter, WMS Assistant Principal Sondra Brake, CWES Assistant Principal Kristen Pratt, Director of Special Education Scott Daniels, WMS and CWUES Technology Coordinator Chris Auger, CWES Technology Coordinator Mike Muzzy and Recording Secretary Meredith Butler.

1. **Opening:** Board Chair Marjorie Burke called the meeting to order at 6:02pm with the Pledge of Allegiance.
2. **Amendments to the Agenda:**
 - New Business: Delete Policy JCAA (Board Action Required)
3. **Public Comment:** None
4. **Minutes Dated:**
 - May 16, 2017 (School Board Meeting)
MOTION: Board Vice Chair Donny Guillemette moved to approve the minutes of May 16, 2017 as written. Board Member Susan Morin seconded the motion. **VOTE:** The motion passed, 5-0-0.
5. **Communications:** None
6. **Persons Scheduled to Appear Before the Board:**
 - **Presentation: WMS Stone Zoo Projects:** WMS Teacher Lyndsay Curtis shared a presentation with the Board of a class field trip to the Stone Zoo. Student Evan Gendron presented the Board with his model and report on a short tailed leaf nosed bat.
 - **Presentation of Awards: State House Poster Contest:** Superintendent Dr. Lorraine Tacconi-Moore presented the State House poster contest awards. Student Gracie Bolduc was awarded 2nd place for the southwest region and was awarded 1st place for the State of New Hampshire. Student Nicole Grenier was awarded 1st place for the southwest region.
7. **Committee Reports:**
 - **Facilities:** The committee reported that there are two contracts for the CWES wall project going to bid. Business Administrator Kathleen Sargent shared the progress plan with the Board. The bids are going out this week and will be handled directly through Harriman. There was discussion regarding the budget voted on by the Board and if it would cover unexpected costs. Mrs. Sargent clarified the voted on bid price is going out to the vendors as a lump sum amount.
 - **Policy:** The committee reported they had met and there are policies for review during New Business.
 - **Transportation:** No report.
 - **Staff Retention:** The committee reported the survey has gone out and had over 75% district-wide complete it. The data will be shared with the Board only as the information is confidential. The committee will review the results prior to the Board Retreat to determine a baseline to improve, develop strategies and establish goals for the year.
 - **Public Relations:** The committee reported Community Outreach Coordinator Patti Osgood had sent an end of year recap and is pleased with the outreach for the year. There was discussion on areas of potential growth.
 - **Technology:** The committee reported they had not met, but shared highlights on all classes having promethean boards, laptops being upgraded and Chromebooks will need to start being replaced.
 - **Negotiations:** The committee reported they had met and discussed ground rules and schedule.

- **Curriculum:** The committee reported they had met and discussed the overview of the state initiatives.
- **Wellness/Safety:**
 - WMS and CWUES Wellness/Safety Committee: The committee reported the 5K made a profit of \$432.56. There was discussion regarding improvements and ideas for next year and continued focus on the wellness policy.
 - CWES Wellness/ Safety Committee: The committee shared an update on field day.
- **Athletics:** WMS Principal Mark Willis shared the boy's baseball team made it to the quarter finals and the girls' softball team was runner- up for the Tri- County League. There was discussion regarding the committee also including co-curricular activities to this committee.

8. Administrator's Reports:

- **Principals' Report**
 - CWES Principal Jess Potter, as written and presented. There was discussion regarding the different methods of measuring the NWEA scores, SBAC results and iReady.
 - CWUES Principal Shawne Hilliard, as written and presented.
 - WMS Principal Mark Willis, as written and presented. Mr. Willis shared a correction to the NWEA percentages on his principal's report.
- **Superintendent's Report**
 - Superintendent Dr. Lorraine Tacconi-Moore, as written and presented. Dr. Tacconi-Moore thanked WMS Assistant Principal Sondra Brake for being part of the administrative team and shared that she had made a tremendous impact and will be missed. The Board wished Mrs. Brake well.
 - Assistant Superintendent Dr. Jacqueline Coe, as written and presented.
 - **Manifest Report:** Business Administrator Kathleen Sargent distributed the Accounts Payable and Payroll manifests to be signed by the Board.
 - **Reconciliation Report:** Business Administrator Kathleen Sargent reported that the total general fund balance is currently \$207,655.97.

9. Personnel:

- **Resignation: Brittany L'Heureux (WMS Grade 8 Teacher)**
- **Resignation: Annmarie Timmins (CWUES/WMS Guidance Counselor)**
MOTION: Board Chair Marjorie Burke entertained a motion to accept the resignations of Brittany L'Heureux and Annmarie Timmins. Board Vice Chair Donny Guillemette so moved. Board Member Lisa Johnson seconded the motion. **VOTE:** The motion passed, 5-0-0.
- **Nomination: Jessica Chauca (CWUES/ WMS Art Teacher)**
MOTION: Board Chair Marjorie Burke entertained a motion to accept the nomination of Jessica Chauca. Board Member Lisa Johnson so moved. Board Member Susan Morin seconded the motion. **VOTE:** The motion passed, 5-0-0.
- **Nomination: Philip Matzke (CWUES/ WMS Dean of Teaching & Learning)**
MOTION: Board Chair Marjorie Burke entertained a motion to accept the nomination of Philip Matzke. Board Vice Chair Donny Guillemette so moved. Board Member Lisa Johnson seconded the motion. **VOTE:** The motion passed, 5-0-0.

10. Old Business:

- **Update: Energy Performance Contract**
Business Administrator Kathleen Sargent shared EEI has not been in the building yet as they have been working in John Stark.
- **Update: CWES Wall Project**
As discussed during the facilities committee report.

11. New Business:

- **Primex**
Business Administrator Kathleen Sargent stated at the SAU Board meeting they had approved to move forward with the Primex 3-year contract. She shared that they had budgeted at the cap amounts and the rates came in under. The Board had discussion regarding the Primex 3- year cap program and agreed to move forward with the contract. Board Chair Marjorie Burke signed the contract.

- **Food Service Contract**

Business Administrator Kathleen Sargent shared the Café Services contract renewal came in with a budget increase of 3%. She reported due to the program being successful, the kitchens were able to purchase new equipment. The Board had discussion regarding the Café Services contract and agreed to move forward with the renewal of the multi-year contract. Board Chair Marjorie Burke signed the contract.

Business Administrator Kathleen Sargent shared the request for oil and propane quotes were received at \$1.99 for propane and \$0.01 less than last year for oil.

- **Policy**

- **Delete:**

- **JCAA: Student Placement Request**

- **MOTION:** Board Chair Marjorie Burke entertained a motion to delete policy JCAA. Board Member Lisa Johnson so moved. Board Vice Chair Donny Guillemette seconded the motion.

- **VOTE:** The motion passed, 5-0-0.

- **Re-Adoption:**

- **JCA: Change of School or Assignment**

- **MOTION:** Board Chair Marjorie Burke entertained a motion to re-adopt policy JCA and waived the 2nd reading. Board Vice Chair Donny Guillemette so moved. Board Member Lisa Johnson seconded the motion. **VOTE:** The motion passed, 5-0-0.

- **JFAB: Admission of Non-Resident Students**

- **MOTION:** Board Chair Marjorie Burke entertained a motion to re-adopt policy JFAB and waived the 2nd reading. Board Vice Chair Donny Guillemette so moved. Board Lisa Johnson seconded the motion. **VOTE:** The motion passed, 5-0-0.

- **JG: Assignment of Students to Classes and Grade Levels**

- **MOTION:** Board Chair Marjorie Burke entertained a motion to re-adopt policy JG and waived the 2nd reading. Board Vice Chair Donny Guillemette so moved. Board Member Lisa Johnson seconded the motion. There was discussion regarding the changes made to the policy.

- **VOTE:** The motion passed, 5-0-0.

- **JIC: Student Conduct**

- **MOTION:** Board Chair Marjorie Burke entertained a motion to re-adopt policy JIC and waived the 2nd reading. Board Vice Chair Donny Guillemette so moved. Board Member Lisa Johnson seconded the motion. **VOTE:** The motion passed, 5-0-0.

- **Strategic Plan Accomplishments 2016-2017**

CWES and CWUES: As presented by Principal Jess Potter and Principal Shawne Hilliard.

WMS: As presented by Principal Mark Willis.

- **Summer Hiring**

MOTION: Board Vice Chair Donny Guillemette moved to nominate Board Chair Marjorie Burke to handle summer hiring. Board Member Lisa Johnson seconded the motion. **VOTE:** The motion passed, 4-0-1 (Board Chair Marjorie Burke- Abstained)

At this time, Superintendent Dr. Lorraine Tacconi-Moore shared the John Stark teacher contract was voted down and reported the totals:

Henniker: Yes- 87 No- 121

Weare: Yes- 127 No- 180

Total: Yes- 214 No- 301

- **Review School Board Goals**

Goal 1: The Board discussed the goal and the different ways they have recruited and retained high quality educators.

Goal 2: The Board discussed the goal and how beneficial it has been to have a Community Outreach Coordinator and discussed other ways to get the community involved.

Goal 3: The Board discussed the goal and feel the principals have kept them up to date with transitions and forums.

Goal 4: The Board discussed the goal and shared they do get updates on data.

Goal 5: The Board discussed the goal and shared they prepared a budget that did meet the needs of the students. This is an ongoing goal.

12. Public Comment: None

13. School Board Member Reports/Proposals for Future Agenda:

- Use of Facebook as an Additional Communication Tool
- The Board Members were asked to let Board Chair Marjorie Burke know if there is anything they would like added to the Board Retreat agenda.
- WMS Principal Mark Willis would like to discuss utilizing the UE and HS bus for after school activities.

14. Non-Public Session- RSA 91-A:3 II (a)(c):

MOTION: Board Chair Marjorie Burke entertained a motion to enter non- public session at 8:08p.m. for the purpose of discussing personnel and negotiations pursuant to RSA 91-A:3 II (a)(c). Board Vice Chair Donny Guillemette so moved. Board Member Lisa Johnson seconded the motion. **VOICE VOTE:** Board Chair Marjorie Burke- yes, Board Vice Chair Donny Guillemette- yes, Board Member Lisa Johnson-yes, Board Member Susan Morin-yes and Board Member Jeff Anderson- yes. The motion passed, 5-0-0.

The School Board reconvened from non-public session at 9:29 p.m.

MOTION: Board Member Lisa Johnson moved to award \$250.00 performance bonuses to bargaining unit members of Center Woods Elementary School, Center Woods Upper Elementary School and Weare Middle School, per Article VI, G of the Weare Education Association Collective Bargaining Agreement. Board Member Jeff Anderson seconded the motion. **VOTE:** The motion passed, 4-0-1 (Board Vice Chair Donny Guillemette Abstained).

MOTION: Board Member Lisa Johnson moved to seal the minutes of non-public session. Board Chair Marjorie Burke seconded the motion. **VOTE:** The motion passed, 5-0-0.

15. Next Meeting Date:

- School Board Retreat: August 15, 2017- 2:00pm (Weare Middle School Library)
- School Board Meeting: August 15, 2017- 6:00pm (Weare Middle School Library)

16. Adjournment:

MOTION: Board Member Lisa Johnson moved to adjourn the meeting at 9:31 p.m. Board Vice Chair Donny Guillemette seconded the motion. **VOTE:** The motion passed, 5-0-0.

Respectfully submitted,
Meredith Butler
Recording Secretary