

Weare School Board Meeting
DRAFT Minutes
August 15, 2017 – 6:00 P.M.
Weare Middle School Library

Present: Board Chair Marjorie Burke, Board Vice Chair Donny Guillemette, Board Member Lisa Johnson, Board Member Susan Morin, Board Member Jeff Anderson, Superintendent Dr. Lorraine Tacconi-Moore, Assistant Superintendent Dr. Jacqueline Coe, Business Administrator Kathleen Sargent, WMS Principal Mark Willis, CWUES Principal Shawne Hilliard, CWES Principal Jess Potter, CWES Assistant Principal Kristen Pratt, Director of Special Education Scott Daniels, WMS and CWUES Technology Coordinator Chris Auger, WMS and CWUES Facilities Manager Christopher Davies, CWES Facilities Manager John Astholz and Recording Secretary Meredith Butler.

1. **Opening:** Board Chair Marjorie Burke called the meeting to order at 6:00pm with the Pledge of Allegiance.
2. **Amendments to the Agenda:**
 - Old Business: Skateboard Park MOU
3. **Public Comment:** None
4. **Minutes Dated:**
 - June 20, 2017 (School Board Meeting)
MOTION: Board Vice Chair Donny Guillemette moved to approve the minutes of June 20, 2017 as written. Board Member Lisa Johnson seconded the motion. **VOTE:** The motion passed, 5-0-0.
 - July 14, 2017 (School Board Extra Meeting)
MOTION: Board Vice Chair Donny Guillemette moved to approve the minutes of July 14, 2017 as written. Board Member Susan Morin seconded the motion. Board Member Jeff Anderson questioned the vote taken in the minutes and it was verified to be correct. **VOTE:** The motion passed, 5-0-0.
5. **Communications:** None
6. **Persons Scheduled to Appear Before the Board:** None
7. **Committee Reports:**
 - **Facilities:** The committee reported they discussed WAC being switched to facilities. Business Administrator Kathleen Sargent shared the contract for the CWES wall project was signed on August 2nd. The construction will begin on September 5th and will be completed by November 30th. WMS Principal Mark Willis shared there was a sprinkler issue in the well house. There was a water leak due to corrosion and a nitrogen leak that have been repaired. There was no water in the building; the alarms went off due to the water pressure.
 - **Policy:** The committee reported they had met and there are policies for review during New Business.
 - **Transportation:** No report.
 - **Staff Retention:** The committee reported there would be discussion later.
 - **Community Relations:** The committee reported they discussed some changes to the focus of the committee.
 - **Technology:** No report.
 - **Negotiations:** The committee reported negotiations are in process.

- **Curriculum:** The committee reported they will meet soon.
- **Wellness/Safety:** The committee reported they have reviewed the wellness policy to update.
- **Athletics:** The committee has served its original purpose and was decided during the retreat to no longer be needed.

8. Administrator's Reports:

- **Principals' Report**
 - CWES Principal Jess Potter, as written and presented. Mrs. Potter added to her report they had 16 students move into the district in 1st grade in the last month. There were also two late registrations. Currently there will be 22 students in a class. There are 6- 1st grade teachers and 5- 2nd grade teachers so they may need to look at a new configuration next year.
 - CWUES Principal Shawne Hilliard, as written and presented. Mrs. Hilliard shared they have had new enrollment as well.
 - WMS Principal Mark Willis, as written and presented.
- **Superintendent's Report**
 - Superintendent Dr. Lorraine Tacconi-Moore, as written and presented.
 - **Manifest Report:** Business Administrator Kathleen Sargent distributed the Accounts Payable and Payroll manifests along with the DOE 25 and MS 25 to be signed by the Board.
 - **Reconciliation Report:** Business Administrator Kathleen Sargent reported that the total general fund balance was \$261,361.16 and with adjustments the projected fund balance is \$363,308.70. The Board had discussion and asked for clarification on some items on the reconciliation.

9. Personnel:

- **Resignation:**
Kathy Kennedy-Brill (CWUES/ WMS Speech and Language Pathologist)
MOTION: Board Chair Marjorie Burke entertained a motion to accept the resignation of Kathy Kennedy-Brill. Board Member Lisa Johnson so moved. Board Vice Chair Donny Guillemette seconded the motion. **VOTE:** The motion passed, 5-0-0.
- **Nomination:**
Emily Pineault (CWES Special Education Teacher)
Heather Hoefs (CWES Grade 1 Teacher)
Catherine Dean-Dodge (CWUES/ WMS Spanish Teacher)
Joelle Henry (CWUES/ WMS Education Technology Integrator)
Rachel Boucher (CWUES School Counselor)
Alyssa Schober (WMS Grade 6 Teacher- 1 year position)
MOTION: Board Chair Marjorie Burke entertained a motion to accept the nominations as presented. Board Vice Chair Donny Guillemette so moved. Board Member Lisa Johnson seconded the motion. **VOTE:** The motion passed, 5-0-0.

10. Old Business:

- **Update: Energy Performance Contract**
CWES Facilities Manager John Astholz reported EEI has been in the building and inspected the transformers and control systems. The report is expected on September 19th. WMS Facilities Manager Christopher Davies reported EEI has done the same in WMS and is waiting on the report as well.

- **Update: CWES Wall Project**
Business Administrator Kathleen Sargent reported the wall construction will begin on September 5th and will be completed by November 30th. She shared they have had several meetings regarding the project and there will be fencing around the construction area. CWES Principal Jess Potter shared how they will operate the school day around the construction. CWES Facilities Manager John Astholz shared information he was asked to follow-through on with Precision Concrete with Board Member Jeff Anderson.
- **Update: Skateboard Park MOU**
Business Administrator Kathleen Sargent shared the Town of Weare Selectman have signed the MOU and she will return once the School Board has signed. The MOU was distributed for signatures.

11. New Business:

- **Policy**
 - **Delete:**
JCCF: Respect for School Property
JGF: Student Safety
JHCB: Student Publications
JHCD: Use of Students in Public Information Program
JICDAA: Staff Student Relations

Board Chair Marjorie Burke shared the reasons these policies were being presented for deletion and where they could now be located. Board Member Susan Morin asked the Principals to verify the student's responsibility for replacing lost or damaged property in their student handbooks; which was verified.

MOTION: Board Chair Marjorie Burke entertained a motion to delete the policies as presented. Board Vice Chair Donny Guillemette so moved. Board Member Lisa Johnson seconded the motion. **VOTE:** The motion passed, 5-0-0.

- **Re-Adoption:**
JEB: Age of Entrance
MOTION: Board Chair Marjorie Burke entertained a motion to re-adopt policy JEB and waived the 2nd reading. Board Member Susan Morin so moved. Board Vice Chair Donny Guillemette seconded the motion. **VOTE:** The motion passed, 5-0-0.

JEC: Manifest Educational Hardship

MOTION: Board Chair Marjorie Burke entertained a motion to re-adopt policy JEC and waived the 2nd reading. Board Vice Chair Donny Guillemette so moved. Board Member Lisa Johnson seconded the motion. **VOTE:** The motion passed, 5-0-0.

JFAA: Admission of Resident Students

MOTION: Board Chair Marjorie Burke entertained a motion to re-adopt policy JFAA and waived the 2nd reading. Board Vice Chair Donny Guillemette so moved. Board Member Lisa Johnson seconded the motion. **VOTE:** The motion passed, 5-0-0.

JFABD: Admission of Homeless Students

MOTION: Board Chair Marjorie Burke entertained a motion to re-adopt policy JFABD with changes and waived the 2nd reading. Board Vice Chair Donny Guillemette so moved. Board Member Lisa Johnson seconded the motion. **VOTE:** The motion passed, 5-0-0.

12. Public Comment: None

13. School Board Member Reports/Proposals for Future Agenda:

- Use of Facebook as an Additional Communication Tool

14. Non-Public Session- RSA 91-A:3 II (a)(c):

MOTION: Board Chair Marjorie Burke entertained a motion to enter non- public session at 6:54p.m. for the purpose of discussing personnel and negotiations pursuant to RSA 91-A:3 II (a)(c). Board Vice Chair Donny Guillemette so moved. Board Member Lisa Johnson seconded the motion. **VOICE VOTE:** Board Chair Marjorie Burke- yes, Board Vice Chair Donny Guillemette- yes, Board Member Lisa Johnson-yes, Board Member Susan Morin-yes and Board Member Jeff Anderson- yes. The motion passed, 5-0-0.

There were no votes or actions taken during non-public session.

The School Board reconvened from non-public session at 8:31 p.m.

MOTION: Board Member Lisa Johnson moved to seal the minutes of non-public session. Board Member Susan Morin seconded the motion. **VOTE:** The motion passed, 5-0-0.

15. Next Meeting Date:

- School Board Meeting: September 19, 2017- 6:00pm (Weare Middle School Library)

16. Adjournment:

MOTION: Board Member Jeff Anderson moved to adjourn the meeting at 8:32 p.m. Board Member Lisa Johnson seconded the motion. **VOTE:** The motion passed, 5-0-0.

Respectfully Submitted,
Meredith Butler
Recording Secretary