

John Stark School Board Meeting
APPROVED Minutes
June 14, 2017 – 6:30 P.M.
John Stark Regional High School Library

Present: Board Chair Zach Lawson, Board Vice Chair Jill Dagenais, Board Member Deb Urbaitis, Board Member Jon Clancy, Board Member Angela Drake (Arrived 6:34pm), Superintendent Dr. Lorraine Tacconi-Moore, Assistant Superintendent Dr. Jacqueline Coe, Business Administrator Kathleen Sargent, Principal Christopher Corkery and Recording Secretary Meredith Butler.

1. **Call Meeting to Order:** Board Chair Zach Lawson called the meeting to order at 6:33pm with the Pledge of Allegiance.
2. **Amendments to the Agenda:**
 - Personnel: Nomination (Board Action Required)
 - Communication Received
3. **Public Comment:**
 - Community Member Anne Harris shared her concerns regarding not seeing students involved in music during community events and would like to see more in the future. Board Chair Zach Lawson responded the concern would be taken into consideration and put under future agenda items.
4. **Minutes Dated:**
 - May 23, 2017 (School Board Meeting)
MOTION: Board Member Deb Urbaitis moved to accept the May 23, 2017 School Board minutes as written. Board Member Angela Drake seconded the motion. **VOTE:** The motion passed, 4-0-1 (Board Vice Chair Jill Dagenais- Abstained).
5. **Communications:**
 - The Board acknowledged communication received from Julie Nicknair-Keon.
6. **Persons Appearing Before the Board:** None
7. **Student Board Report:** As written and presented. An update was shared on events and student council. Principal Corkery shared a video of a student from Mrs. Chiquelin's class, which showed the acceleration of abilities pre and post trips. The Board acknowledged the Student Board Representatives, Mackenzie Pelkey and Skylar Bergeron.
8. **Committee Reports:**
 - **Facilities:** No report
 - **Negotiations:** No report
 - **Curriculum:** The committee reported that they met SAU-wide.
 - **Policy:** The committee reported that they had met. Policies will be reviewed later in the meeting.
 - **Technology:** No report
 - **Transportation:** No report
9. **Administrative Reports:**
 - **Principal's Report:** As written and presented by Principal Christopher Corkery. Mr. Corkery highlighted on information for the China 2018 trip and the invitation to explore a partnership with a school in Chengdu China and the anticipated approval for the Confucius Classroom program. There was discussion regarding graduation and honor cords.
 - **Superintendent's Report:** As written and presented by Superintendent Dr. Lorraine Tacconi-Moore. Dr. Tacconi-Moore shared many of the candidates she has interviewed for open positions are having difficulty deciding to accept the position due to the salary being offered.

- **Assistant Superintendent's Report:** As written by Assistant Superintendent Dr. Jacqueline Coe.
 - **Manifest:** Business Administrator Kathleen Sargent distributed the Accounts Payable and Payroll Manifests to be signed by the Board.
 - **Reconciliation Report:** Business Administrator Kathleen Sargent stated the total general fund budget balance is currently \$495,517.16. Mrs. Sargent shared the oil pre-buy has been done and purchased 50,000 gallons at \$0.01 less than last year. Clarification was given on the adjustment to payables and receivables and the adjustment for payables not expended.

10. Personnel:

- Nomination: James Milliken (Latin Teacher)
- Nomination: Marissa Lerner-Lam (Spanish Teacher- .8 Position)
MOTION: Board Member Deb Urbaitis moved to accept the nominations of James Milliken and Marissa Lerner-Lam as presented. Board Vice Chair Jill Dagenais seconded the motion. There was discussion regarding teacher change over and experience. **VOTE:** The motion passed, 5-0-0.

11. Old Business:

- **Update: Energy Performance Contract**
 Business Administrator Kathleen Sargent shared EEI will come back once school is out as they want to look at lighting and need full use of the building to do so.

12. New Business:

- **Policy**

Re-Adoption:

JCA: Change of School or Assignment

MOTION: Board Member Deb Urbaitis moved to re-adopt policy JCA and waived the 2nd reading. Board Vice Chair Jill Dagenais seconded the motion. **VOTE:** The motion passed, 5-0-0.

JFAB: Admission of Non-Resident Students

MOTION: Board Member Deb Urbaitis moved to re-adopt policy JFAB and waived the 2nd reading. Board Vice Chair Jill Dagenais seconded the motion. **VOTE:** The motion passed, 5-0-0.

JFABB: Foreign Exchange Students

The Board discussed the policy and edits regarding adding English fluency and the second line of the first sentence being revised to "the School Board may accept exchange students from other countries for an academic school year." The Board accepted as the 1st reading of policy JFABB and will discuss at the next Board meeting.

Adoption:

JG: Assignment of Students to Classes and Grade Levels

MOTION: Board Member Deb Urbaitis moved to adopt policy JG and waived the 2nd reading. Board Member Angela Drake seconded the motion. **VOTE:** The motion passed, 5-0-0.

JIC: Student Conduct

MOTION: Board Member Deb Urbaitis moved to adopt policy JIC and waived the 2nd reading. Board Vice Chair Jill Dagenais seconded the motion. **VOTE:** The motion passed, 5-0-0.

- **Primex**

Business Administrator Kathleen Sargent shared the SAU Board approved to go back to the Primex cap program at their Board meeting. Worker's compensation was budgeted at the 10% cap and came in at 8.5%. Property and liability was budgeted at the 9% cap and came in at 1.3%. Mrs. Sargent shared district wide the property and liability insurance with Primex was \$1,500 greater than the other vendor, but the other vendor's plan did not include flood insurance for Henniker; Worker's compensation insurance came in \$51,000 lower than the other vendor. Mrs. Sargent asked for approval from the Board to move forward with the 3-year contract with Primex.

MOTION: Board Member Deb Urbaitis moved to enter into the cap program with Primex. Board Vice Chair Jill Dagenais seconded the motion. Board Chair Zach Lawson asked for Board Vice Chair Jill Dagenais to sign the contract. **VOTE:** The motion passed, 4-0-1 (Board Chair Zach Lawson- Abstained)

- **Strategic Plan Accomplishments 2016-2017**

Principal Christopher Corkery as written and presented. The Board and Administrators had discussion regarding recommendations for reporting student attendance and Habits of Work. A suggestion discussed was students would still receive a grade, but the awarding institution has the right to withhold credits. The Board agreed something needs to be done and the curriculum committee will review.

- **Student Handbooks**

Principal Christopher Corkery shared there were no changes to the athletic handbook and some changes to the student handbook. Superintendent Dr. Lorraine Tacconi-Moore shared the statement to be inserted into the student handbook: "During the summer of 2017, the John Stark administration team along with the superintendent's office will review the faculty's recommendations for reporting student attendance and Habits of Work. This work will be in concert with the reformatting of the student report card that is part of the Power School upgrade. Teachers will include specific language regarding any substantive changes to our grading and reporting practices in the course syllabus they share in the fall."

MOTION: Board Member Deb Urbaitis moved to adopt the athletic handbook presently in place for the 2017-2018 school year. Board Vice Chair Jill Dagenais seconded the motion. Board Member Angela Drake asked if the adopted concussion protocol was included in the student handbook and Principal Christopher Corkery stated it was. **VOTE:** The motion passed, 5-0-0.

MOTION: Board Vice Chair Jill Dagenais moved to adopt the present student handbook with changes as presented. Board Member Deb Urbaitis seconded the motion. **VOTE:** The motion passed, 5-0-0.

- **Most Frequently Requested Courses**

Principal Christopher Corkery shared that he has seen an increase in Tech Ed courses being requested and a decrease in FACS, Health/PE and Art. Due to the course requests, a reduction in force is needed through attrition. The Board discussed time-frame and notification for reductions.

- **Summer Hiring**

MOTION: Board Member Deb Urbaitis moved to nominate Board Chair Zach Lawson to handle summer hiring. Board Vice Chair Jill Dagenais seconded the motion. **VOTE:** The motion passed, 5-0-0.

- **Review School Board Goals**

Goal 1: The Board agreed the goal was achieved and the budget was approved with the needs of the students being met.

Goal 2: The Board agreed the goal was achieved and shared the policies are well written by the committee. The committee thanked Executive Secretary Irene Gamache for all of her help with the policies across each district.

Goal 3: The Board agreed the goal was achieved and is still in progress as this is done monthly in the Administrator's reports, which the Board supports.

Goal 4: The Board agreed the goal is still in progress with the RFQ still being in the early stages.

Goal 5: The Board agreed the goal was achieved, but would meet with Community Outreach Coordinator, Patti Osgood, to revisit using social media.

Board Chair Zach Lawson thanked the Board for a productive School Board season.

13. Public Comment: None

14. School Board Member Reports/Proposals for Future Agenda:

- Music
- **School Board Retreat:**
 - School Board Goals
 - Strategic Plan
 - Networking/ Public Relations
 - Update on Attendance/ Credits
 - Resource Sharing

15. Non-public Session- RSA 91-A:3 II (a)(c):

MOTION: Board Chair Zach Lawson entertained a motion to enter non-public session at 9:36 pm for the purpose of discussing personnel pursuant to RSA 91-A:3 II (a)(c). Board Vice Chair Jill Dagenais so moved. Board Member Deb Urbaitis seconded the motion. **VOICE VOTE:** Board Chair Zach Lawson- yes, Board Vice Chair Jill Dagenais- yes, Board Member Deb Urbaitis- yes, Board Member Jon Clancy- yes and Board Member Angela Drake- yes. The motion passed, 5-0-0.

There were no votes or actions taken during non-public session.

The Board reconvened from non-public session at 10:14 p.m.

MOTION: Board Member Deb Urbaitis made a motion to seal the minutes of non-public session. Board Vice Chair Jill Dagenais seconded the motion. **VOTE:** The motion passed, 5-0-0.

16. Next Meeting Date:

- School Board Retreat: August 2, 2017- 9:00am-12:00pm (SAU 24)
- School Board Meeting: August 9, 2017- 6:30pm (John Stark Library)

17. Adjournment:

MOTION: Board Member Deb Urbaitis made a motion to adjourn the School Board meeting at 10:14 p.m. Board Member Jon Clancy seconded the motion. **VOTE:** The motion passed, 5-0-0.

Respectfully submitted,
Meredith Butler
Recording Secretary